

**BOARD OF SELECTMEN
MEETING MINUTES – November 7, 2011**

7:00 p.m. - Selectmen's Meeting Room, 63 Main Street, Northborough, MA

MEMBERS PRESENT: Jeff Amberson, Chairman
Dawn Rand, Vice Chairman
Leslie Rutan, Clerk
William Pantazis
Aaron Hutchins

*Pledge of Allegiance

APPROVAL OF MINUTES – SEPTEMBER 12, 2011 REGULAR MEETING

Selectman Rand moved the Board vote to approve the meeting minutes of the September 12, 2011 regular meeting as submitted, Selectman Rutan seconded the motion; all members voted in favor.

7:00 p.m. - CLAUDIA McGUIRE, RETIRED DOG OFFICER
Presentation of Certificate of Appreciation for her 35 years of Service to the Town.

Retired Dog Officer Claudia McGuire was present at the Board's invitation. Following several comments by members of the Board extending their appreciation to Ms. McGuire for her 35 years of service to the Town as Dog Officer, Chairman Amberson presented her with a Certificate of Appreciation.

Ms. McGuire thanked the Board for their support over the years. She also extended her appreciation to the various Town Departments and her assistants, Melinda MacKendrick and Ashley Brooks.

7:05 p.m. - JUNE HUBBARD-WARD, FINANCE DIRECTOR
Approval/Execution of Advances in Lieu of Borrowing.

Finance Director June Hubbard-Ward was present to request the Board's approval to internally fund a portion of the expenses for the Water Treatment Plant for the Brigham Street Well project through "Advances in Lieu of Borrowing".

Selectman Hutchins moved the Board vote to approve and execute the Advances in Lieu of Borrowing in the amount of \$500,000 as submitted by Finance Director June Hubbard-Ward: Selectman Pantazis seconded the motion; all members voted in favor.

7:10 p.m. - HEARING
To consider an application for a Change of Manager as submitted by Mormax Corporation d/b/a BJ's Wholesale Club for the All Alcoholic Beverages Package Store License located at 6102 Shops Way.

Diane Mareira was present and introduced herself as the new Manager of the Northborough BJ's Wholesale Club. She has been with the company since 1984 and served for two years as the Manager of Record at the Westborough BJ's.

HEARING CONT. . .

Selectman Pantazis moved the Board vote to approve the application as submitted by Mormax Corporation d/b/a BJ's Wholesale Club to change the manager from Mark Massicotte to Diane Mareira for their All Alcoholic Beverages Package Store License for premises located at 6102 Shops Way; Selectman Rutan seconded the motion; all members voted in favor.

REPORTSAaron Hutchins

- Attended the retirement party for retired Fire Captain David Hunt.
- Spoke about the October 29th storm. Noted his appreciation to all Town Staff for their efforts during and after the storm. Recommended that after any future storms, residents not take matters into their own hands and put themselves or others in danger. Also suggested that residents think about emergency preparedness in their homes.

William Pantazis

- Thanked Town Staff for their efforts during and after the storm.
- Attended the retirement party for retired Fire Captain David Hunt.

Leslie Rutan, Clerk

- Appreciated the efforts of Town Staff and National Grid during the aftermath of the October 29th storm. Especially appreciated the ongoing communication between Town and School Officials.
- Thanked the local Boy and Girl Scouts for their Scouting for Foods Campaign where over 9,500 food items were collected.
- At her request, Mr. Coderre provided an update on the efforts of the Wind Turbine Committee. The Committee will provide an update to the Board once the feasibility study is complete. Mr. Coderre also clarified that although the project is included in the Town's Capital Plan, it is not yet an approved project.
- Noted that the Helping Hands Association and Northborough Moms & Tots are continuing to collect winter coats until November 17th.

Dawn Rand, Vice Chairman

- Thanked Town Staff and everyone else involved for their efforts during and after the storm. Especially thanked Mr. Coderre for making the decision to open the Senior Center as a shelter.

Jeff Amberson, Chairman

- Attended the Rotary Club's 40th anniversary celebration. Congratulated School Superintendent Charles Gobron for being recognized for his service to the community.
- Attended the retirement party for retired Fire Captain David Hunt. Thanked everyone who coordinated the event, as well as everyone who attended.

Jeff Amberson Report Cont. . .

- Noted the receipt of a letter from CEO Danny Wegman who thanked the Town Staff, especially the Police Department for their help with the Store's recent Grand Opening. Chief Leahy acknowledged the efforts of Lieutenant William Lyver for coordinating the traffic plan.
- Noted the resignation of James Ares from the Cable Television Advisory Committee. Asked that a letter of appreciation be sent on behalf of the Board.
- Thanked Town Staff and everyone else involved for their efforts during and after the storm.

John Coderre, Town Administrator

- Spoke about the October 29th storm. See below for further discussion.

DISCUSSION OF THE OCTOBER 29, 2011 STORM

Mr. Coderre reviewed the efforts of Town Staff during and after the October 29th storm. He commended the various municipal departments and the school superintendent on their coordinated efforts and exceptional communication. Mr. Coderre added that although it is unclear at this time, what if any, reimbursement the Town will receive from FEMA/MEMA, it is imperative that the Town proceed with debris clean up before additional snow events occur. He recommended that the Board authorize emergency deficit spending in order to allow the Town to enter into contracts with debris removal companies. Potential sources to cover this emergency deficit include FEMA/MEMA reimbursements, the Appropriations Committee's Reserve Account, available free cash and/or the recent \$68,217 in supplemental FY2012 state aid.

Following several comments and questions from members of the Board, Mr. Coderre announced that the Town will accept brush drop-offs on several Saturdays in addition to the Highway Garage's regular business hours.

Selectman Rand moved the Board vote to declare a state of emergency for purposes of incurring liabilities in excess of appropriations for a total not to exceed \$200,000 in order to respond to the major disaster caused by the October 29, 2011 snow storm posing an immediate threat to the health or safety of persons or property, pursuant to Massachusetts General Laws, Chapter 44, Section 31; Selectman Pantazis seconded the motion; all members voted in favor.

PUBLIC COMMENTS

None.

APPROVAL/EXECUTION OF PLOWING AND SANDING AGREEMENTS FOR PRIVATE WAYS FOR THE 2011/2012 WINTER SEASON

Selectman Pantazis the Board vote to approve and execute the plowing and sanding agreements for the 2011/2012 Winter Season for the following private ways: Maple Lane and Harris Avenue; 37-55 Green Street and 467-497 Howard Street (Kimberly Lane); Selectman Rand seconded the motion; all members voted in favor.

OTHER BUSINESS

None.

EXECUTIVE SESSION

Chairman Amberson informed the audience that the Board will pass over Executive Session.

ADJOURNMENT

Selectman Rand moved the Board vote to adjourn; Selectman Hutchins seconded the motion; all members voted in favor.

Meeting adjourned at 7:50 p.m.

Respectfully submitted,

Diane M. Wackell
Executive Assistant to the
Board of Selectmen

Documents used during meeting:

1. November 7, 2011 Meeting Agenda.
2. October 17, 2011 Meeting Minutes.
3. Information packet – Advances of Lieu of Borrowing.
4. Information packet – Change of Manager at BJ's Wholesale Club.
5. Informational memo – Authorization to Deficit Spend.
6. Plowing and Sanding Agreements.